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**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: March 26, 2019**

**BOARD OF HEALTH MEMBERS PRESENT**

Christina Jones, RN, MS, President  
LeAnn Gruber, DVM, Vice President  
Celeste Latham – Secretary  
Derryl Block, RN, PhD  
Heather Breuer, DMD  
Rukisha Crawford  
Erik Englehart, MD  
Patricia Faivre  
Lizy Garcia  
Jessica Harrill, JD

**ABSENT**

Mayuri Morker, MD

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, Public Health Administrator  
Greg Maurice, Director, Health Protection Division  
Cindy Graves, Director, Community Health and Prevention Division  
Health Promotion and Emergency Preparedness Division  
Annie Tripicchio, Administrative Support & Marketing Manager

**GUESTS**

Haley Bruno, Jennifer Johnson

**CALL TO ORDER**

The DeKalb County Board of Health meeting of March 26, 2019, was called to order at 6:31 pm by Chris Jones, President.

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## **MINUTES**

### **Full Board**

On a motion by Dr. Breuer, seconded by Jessica Harrill, the Board of Health Minutes of the Meeting for November 26, 2018, were approved. Motion carried.

### **Nominating Committee**

On a motion by Rukisha Crawford, seconded by Pat Faivre the Board of Health Nominating Committee Minutes of the Meeting for November 26, 2018, were approved. Motion carried.

## **PERSONS TO BE HEARD FROM THE FLOOR**

Drew Alexander, Ann Marie Clark, Jim Clark, Helen Donna, Amy Linskey, Ida McCarthy, Angela Nielsen, John Nielsen, Katy Schertz

Several citizens provided public comment on concerns over the Barn on Baseline animal shelter. The group is calling for DeKalb County Health Department to review their Animal Control Program and procedures to ensure that animal welfare is the utmost priority.

The following requests were made to the Board of Health regarding the Animal Control Program:

1. Compel Mrs. Gonzalez to create a meaningful “agreement” for the DCAC program that holds the system accountable.
2. Put the program out to bid to ensure competitive and best in class treatment for the animals who must experience this program.
3. Require that animals be allocated in a more objective way not based on a faulty historical practice.
4. Stop delivery of animals to the BOB unless and until substantive change is made in leadership, management and execution of the organization.
5. Formalize and improve the data collection, data storage and data review are performed.
6. Clarify what a “red flag” is and requires DeKalb County Animal Control to follow a practice of “see something, say something!”
7. Loop back with the organization that takes animals from DeKalb County Animal Control to prevent/minimize the likelihood of animals being put in unacceptable confinement e.g. cats not being adopted and living in tiny cages with no socialization for 4+ years.
8. Mandate minimum standards of care and quality for those facilities who directly benefit from DeKalb County Animal Control program through ongoing oversight and review.
9. Ensure that relationships between DeKalb County Animal Control and Area Shelters/Rescues are professional and not conflicted by personal circumstance.

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## **PRESENTATION**

Ms. Graves gave a presentation on the Personal Hygiene Collection Exercise held in February. The exercise was designed to prepare staff for a public health emergency by simulating receiving of supplies from the Strategic National Stockpile, sorting and inventorying the supplies and pushing them out to set locations. Items were collected at numerous locations within the County including DCHD, DeKalb Library, Genoa Library, Sandwich YMCA, and Sycamore Library. Many other agencies/organizations collected at their individual sites including Cub Scouts (Cortland), DeKalb Elks Club, DeKalb Kiwanis, DeKalb Park District, Dollar General (Waterman), Eden's Garden Rental Properties, Federated Church, Kishwaukee College, Kishwaukee YMCA, NIU College of Health & Human Sciences and Salem Lutheran Church. 6,488 personal hygiene items and 2,083 travel size items were distributed to fifteen DeKalb County food pantries.

## **DIVISION REPORTS**

### Public Health Administrator – Lisa Gonzalez

Mrs. Gonzalez gave an IPLAN update. DCHD hosted initial planning meetings with Northwestern Medicine to begin to align action plans under the Adolescent and Maternal Child Health priorities. The Behavioral Health priority work is focused on Trauma Informed Systems of Care. Work under this priority is taking place within the Juvenile Justice Council Trauma Informed Committee, Pre-K Trauma Screening and Referral Subcommittee and working towards making DCHD a Trauma Informed Organization.

Mrs. Gonzalez reported that in December, The Illinois Public Health Institute (IPHI) released a policy brief entitled, "Protecting Public Health and Promoting Equity in Adult-Use Marijuana Legalization in Illinois." The policy brief, which includes recommendations for policymakers, was created by IPHI and other health and equity groups in Illinois that considered the scientific evidence related to the health effects of marijuana and the potential social and health equity impacts of legalization efforts. With adult-use marijuana legalization proposals from Illinois lawmakers and Governor JB Pritzker, the paper provides a framework for protecting public health and promoting equity in any potential legalization in Illinois. Legislation is being monitored and plans for advocacy efforts have been initiated by all major Public Health groups including IPHA, IPHI, NIPHC, SIPHC and IAPHA.

Mrs. Gonzalez reported DCHD has been exploring a Community Lab Draw Program. The services under the program would be provided by existing clinical staff and would be administered by prescription only. Several other Health Departments across the state have experienced significant interest and it is seen as highly valuable service to those who are uninsured or underinsured. While communicating the lab results to the physician would be part of the service provided by the CLD Program, the client is made aware and signs a consent stating that they understand that the Health Department is NOT their primary care provider and that it is their responsibility to follow up with their primary care provider. The patient's provider would be responsible for follow-up on abnormal lab results.

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Mrs. Gonzalez stated Administration staff continued to work towards the close out the 2018 financial reports. On January 15, 2019, the auditors from Sikich were on site to conduct preliminary fieldwork for the 2018 audit. During the month of March, we will be working with our auditor from Sikich, LLP, to finalize the Financial Statement. A review and analysis of the 2018 Audited Financial Statement will be included on the May meeting Agenda.

Mrs. Gonzalez updated the board regarding recent concerns over the sustainability of the Family Case Management Federal Match funding and an amendment to the SFY2019 Illinois Tobacco Free Communities grant.

#### Health Protection – Greg Maurice

Mr. Maurice reported one positive bat was found in the Sandwich area and the affected individuals received the rabies prophylaxis.

Mr. Maurice stated staff sorted, assigned, and distributed rabies tags to veterinary clinics at the end of December for 2019. Staff focused on completing the required inspections to be in compliance with the Local Health Protection Grant. Staff also conducted inspections at tanning and body art establishments for compliance.

Mr. Maurice reported that along with the County Community Development Department, DCHD investigated new complaints of no heat/hot water at Suburban Apartments.

Health Protection Staff worked with a septic manufacturer and contractor to design a solution for failing septic in Sandwich. The project took about 5 months to design due to the complexity of the site. Staff also sent letters to the 5 residences on Greenwood Acres Drive in DeKalb with illegal septic systems providing a one-month extension to disconnect from the tile and to submit a permit application due to the weather. Currently only one resident has contacted the Kishwaukee Water Reclamation District about a potential sewer connection, so private septic systems will most likely be installed.

The Solid Waste and Recycling Program have two electronics collections scheduled for May 4 and September 7, 2019. The Household Hazardous Waste Collection will be held on June 8. Rural recycling contacts for Somonauk and Genoa were completed for another three years.

Mr. Maurice stated Food staff transitioned to the 2017 FDA Food Code on January 1, 2019 to be in compliance with the State of Illinois adoption of this code. Staff are educating establishments of new requirements, layout of inspection forms, and the fact that inspections are no longer scored. Inspections are taking about 25-30% longer to complete now.

#### Community Health and Prevention - Cindy Graves

Ms. Graves attended the Birth-3 Initiative conference in Springfield on December 11<sup>th</sup> and 12<sup>th</sup>. This was hosted by DCFS and was the beginning of further collaboration between Health Departments and DCFS for kids birth to three who are in “Intact Family” situations.

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Ms. Graves reported Annual VFC reenrollment completed with an increase of 11% in unduplicated total clients (2017 reports 1,805 unduplicated patients and 2018 reports 2,026 unduplicated patients).

Ms. Graves reported that the Communicable Disease staff investigated a confirmed case of measles in a DeKalb County resident. Incident Command was initiated to coordinate response and investigation strategies. Utilizing case and contact interviews, IDPH and the CDC were provided with case information as this involved multi-jurisdictions within Illinois, other states and international travel.

Ms. Graves stated that DCHD collaborated with Boone County Health Department, Lee County Health Department and Ogle County Health Department to develop a campaign against e-cigarettes and vaping. The bus ad was approved by IDPH and will begin in April.

Ms. Graves continues to participate in the University Village Collaborative group. The group meets monthly at the UV Community Room followed by the Grow Mobile distribution. The Collaborative members then try to stay after the meeting to help with the Grow Mobile and interact with the UV residents.

Ms. Graves stated that DCHD provided the location and volunteers for another Northern Illinois Food Bank Mobile Pantry on February 4<sup>th</sup>. The distribution was used as a team-building activity for the Community Health and Prevention Division.

Ms. Graves reported that Feb 27/28 marked the first week of Center for Family Health-Sycamore providing co-location services at the health department. This provides primary clinical services to our community's prime location two days per week.

Ms. Graves stated that a Family Planning Midyear Grant Proposal was received to add gap services. The proposal was submitted and accepted to provide HIV testing, Colposcopy and HPV vaccine to uninsured individuals through the remainder of the grant year. Also included was \$5,000 to use in outreach. A bus ad was developed that will begin in April.

Ms. Graves reported that in addition to the Medical Cannabis Pilot Program, IDPH has also launched the Opioid Alternative Pilot Program (OAPP), which gives patients and physicians an alternative to use medical cannabis instead of opioids for acute or chronic pain control or when faced with a medical condition that does not fall within the Qualifying Condition list as with MCPP. In this program, the physician still certifies the patient's condition and the patient has to visit the physician and get re-certified every 90 days.

## **FINANCIAL DATA**

Celeste Latham moved to approve the Financial Statements for the months of November and December 2018 & January and February 2019, seconded by Jessica Harrill. Motion carried.

Celeste Latham moved to approve the Claims for December 2018 & January, February and March 2019, seconded by Jessica Harrill. Motion carried.

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## **OLD BUSINESS**

### 1. 2019 Meeting Schedule

Mrs. Gonzalez reviewed the Board of Health meeting dates for 2019.

Celeste Latham moved to approve the 2019 Board of Health Meeting Schedule seconded by Heather Breuer. Motion carried.

## **NEW BUSINESS**

### 1. Timing for Release of Board of Health Minutes

Mrs. Gonzalez reported on the current process of Board of Health minutes being drafted after the meeting and approved two months later at the next meeting of the full Board. She recommended that once meeting minutes are drafted, they be released via the County website with a disclaimer that they are not the official minutes until approved by the DeKalb County Board of Health at the subsequent meeting. Once meeting minutes are approved, the final version will replace the draft version on the County website.

Dr. Breuer moved to approve the timing for release of Board of Health Minutes, seconded by Dr. Block. Motion carried.

### 2. Appointment of Standing Committees for 2019

Mrs. Gonzalez explained that the Executive Committee represents the officers of the Board of Health and includes Christina Jones, President, Dr. LeAnn Gruber, Vice President and Celeste Latham, Secretary. Appointments to the other standing committees were as follows: Finance Committee: Dr. LeAnn Gruber, Chair, Christina Jones and Dr. Heather Breuer; Bylaws Committee: Jessica Harrill, Chair and Dr. Erik Englehart; Personnel Committee: Celeste Latham, Chair, Dr. Derryl Block and Lizy Garcia; Nominating Committee: Dr. Mayuri Morker, Chair, Rukisha Crawford and Patricia Faivre. Mrs. Gonzalez provided an overview of the committee responsibilities and timeline for annual meetings.

### 3. Health Department 2018 Annual Report

Mrs. Gonzalez provided an overview of the 2018 DeKalb County Health Department Annual Report. The plan is to release the report on the Department's website during National Public Health Week.

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#### 4. Annual Solid Waste Program Report

Mr. Maurice gave an overview of the 2018 Solid Waste Annual Report. 86 percent of garbage that came into the landfill was from out-of-county. The landfill rate, average pounds of waste generated per person per day was 4.3 pounds. The report outlined program achievements and goals as they relate to the Zero Waste Task Force recommendations and our twenty-year plan.

#### **EXECUTIVE SESSION**

At 8:09 pm, Dr. Breuer moved, seconded by Celeste Latham to enter into Executive Session for the purpose of discussing the Bi-annual Review of Executive Session Minutes under Subsection Number 21, all of Section 2 (c) of the Open Meetings Act.

On roll call vote, those voting yes were Celeste Latham, Jessica Harrill, Patricia Faivre, Dr. Block, Dr. Englehart, Dr. Gruber, Dr. Breuer, Lizy Garcia, Rukisha Crawford and Chris Jones.

At 8:14 pm, Celeste Latham moved to enter back into open session, seconded by Dr. Breuer. Motion carried. Jessica Harrill moved, seconded by Celeste Latham to release the Executive Session Minutes of the meetings held pm July 25, 2017 and September 25, 2018. Motion carried.

Celeste Latham moved, seconded by Rukisha Crawford to accept Resolution 032619 to destroy verbatim recordings of the Executive Session meetings held on May 17, 2017, May 23, 2017, July 25, 2017 and September 26, 2017. Motion carried.

#### **CORRESPONDENCE AND NEWS**

Board of Health members discussed next steps related to the public comment section of the meeting. The Board requested that program staff provide additional information to the Board at the May 2019 meeting. Christina Jones agreed to send follow-up correspondence to the citizen group to clarify next steps.

Mrs. Gonzalez provided highlights from the News and Correspondence section of the packet including a handout on Tips to Adhere to the Open Meetings Act and a summary of the Health Department's 2019 Jeans for a Cause Campaign.

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### **ADJOURNMENT**

On a motion by Lizy Garcia, seconded by Rukisha Crawford, the Board of Health adjourned at 8:29 pm. Motion carried.

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Celeste Latham, Secretary  
DeKalb County Board of Health  
March 26, 2019

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