

**DEKALB COUNTY BOARD OF HEALTH  
FINANCE COMMITTEE MEETING  
SALUBRITY BOARD ROOM  
SEPTEMBER 23, 2019**

**Finance Committee Members Present:**

LeAnn Gruber, DVM, Chair  
Heather Breuer, DMD  
Christina Jones, RN, MS

**Staff Present:**

Lisa Gonzalez, Public Health Administrator

The meeting was called to order by Christina Jones, at 8:01 a.m.

**I. 2020 Health Department Budget**

In reviewing 2019 end of year projections versus the 2019 Budget, Mrs. Gonzalez anticipates an end of year shortfall in the amount of \$11,000 compared to the budgeted shortfall of \$200,600. Mrs. Gonzalez explained that since the original 2019 Budget was adopted, the Health Department has projected greater than budgeted revenues in the amount of \$223,000 and greater than budgeted expenses in the amount of \$33,400 for a revised projected shortfall of \$11,000.

This projected decrease in fund balance utilization in 2019 is primarily due to temporary increases in a few of the grant line items, and better than budgeted Medicaid, fees, interest, miscellaneous and County transfers line items. Increased grant funding was due to mid-year amendments for the Local Health Protection Grant and Family Planning Grant, increased per case reimbursement for Family Case Management (FCM) and the new Regional Illinois Tobacco Free Community (ITFC) Funding. The projections include the projected decrease in FCM Federal Match funding. Mrs. Gonzalez indicated that expenditures are expected to be up in the amount of \$33,400, primarily due to the purchase of a grant funded vaccine refrigerator, ITFC media and grant pass through dollars, TCP software implementation, and increased purchases of larvicide and vaccine.

Mrs. Gonzalez presented the proposed 2020 Health Department Budget. The Budget includes proposed fee increases, a 1.75 percent salary adjustment, benefits estimates, level rates for health insurance and the County Requests, as proposed.

In 2020, the Budgeted Revenue is expected to decrease by approximately 5 percent (\$190,300) from 2019 projected. This is primarily due to a projected decline in FCM Federal Match Revenue and slight reduction in projected Medicaid and Fee Revenue.

2020 Budgeted Expenditures are less than 1 percent (\$9,700) lower than 2019 projected. Budgeted Expenditures include the 1.75 percent salary adjustment and a vehicle purchase.

Mrs. Gonzalez reviewed the overall Budget Summary including projected utilization of \$191,600 of our Fund Balance reserves in 2020.

## **II. 2020 Solid Waste Program Budget**

Mrs. Gonzalez explained the revenue and expenditures in the proposed 2020 Solid Waste Program Budget. Revenue in the budget primarily includes \$25,000 contributed from Waste Management for the Household Hazardous Waste Event and the Landfill Host Benefit Funding in the amount of \$134,000.

Under Expenditures, Mrs. Gonzalez highlighted the slight change in salaries/fringe line item. Mrs. Gonzalez also explained the variance in budgeted expenses from 2019 to 2020 under the educational supplies, commercial services and miscellaneous line items. These expenses include additional costs related to outreach materials to promote recycling in multi-unit housing, commercial expenses the Household Hazardous Waste Event and Electronic Recycling Events and a new exterior shed to house supplies for the Solid Waste Program under the miscellaneous category. The Solid Waste Fund Balance is estimated to be \$175,083 at the end of December 2019.

## **III. Adjournment**

The meeting of the Finance Committee of the Board of Health adjourned at 8:35 a.m.

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LeAnn Gruber, DVM, Chair  
Finance Committee