

DeKalb County Board of Health Meeting

JANUARY 28, 2020



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I. Approval of Agenda



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II. Introduction of New Board of Health Members

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New Board Members

Term: January 1, 2020 – December 31, 2022

Lorraine Daly, RN (Nurse)



Dr. Carlos Dominguez, DVM (Veterinarian)

Dr. Paul Stromborg, MD (Physician)

Anita Zurbrugg (Community Member)

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III. Approval of Minutes


APPROVAL OF THE BOARD OF HEALTH MEETING MINUTES OF 11-26-2019



The slide features a large, bold title 'III. Approval of Minutes' centered on the page. Below the title is a thin horizontal line, followed by the subtitle 'APPROVAL OF THE BOARD OF HEALTH MEETING MINUTES OF 11-26-2019' in a smaller, all-caps font. At the bottom right, there is a logo for the DeKalb County Health Department, which includes a stylized sun icon and the text 'DeKalb County Health Department' with the tagline 'Prevent • Protect • Promote' underneath. The slide is framed by a dark blue bar at the bottom and a thin black border.

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IV. Committee Reports



The slide features a large, bold title 'IV. Committee Reports' centered on the page. Below the title is a thin horizontal line. At the bottom right, there is a logo for the DeKalb County Health Department, which includes a stylized sun icon and the text 'DeKalb County Health Department' with the tagline 'Prevent • Protect • Promote' underneath. The slide is framed by a dark blue bar at the bottom and a thin black border.

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V. Persons To Be Heard From The Floor*

* Any member of the public may address the Board of Health or Committee for up to 3 minutes on any topic of their choosing, limited to thirty minutes in total.

VI. Presentation

VII. Division Reports

November to December 2019



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Administration Update

LISA GONZALEZ



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IPLAN Update

CHNA Priority Highlight: Behavioral Health

Initiative – Trauma Informed System of Care

- The DeKalb County Trauma Informed Committee's PreK Trauma Assessment and Referral Sub-committee continues to work to establish an inventory of current trauma screenings being used, identify a framework through which integrated screenings can be implemented and to understand the health care and social service's role in addressing trauma within the 0-5 population. **In the upcoming months, the sub-committee will work to develop recommendations for the DeKalb County Court System on court orders for young families with a goal of more closely aligning court orders to the services available for young families in the community.**
- Health Department staff began work with Toni Tollerud, Ph.D., LCPC within the scope of our Trauma Informed Initiative. In early November, Dr. Tollerud provided training to all Community Health and Prevention staff on Adverse Childhood Experiences (ACES). Moving forward, Ms. Tollerud will work with the Trauma Action Team and DCHD Senior Leadership to develop additional trauma specific training for staff and will also provide observation and coaching for Community Health and Prevention staff.



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Quality Improvement

- During this reporting period, Administration staff continued meeting regularly with our Timeclock Plus (TCP) Implementation Specialist to finalize set-up of the Department's new electronic timekeeping solution. The new timekeeping system went live with the payroll beginning December 23, 2019 and we are troubleshooting as needed as we move forward.
- In November, the DeKalb County Wellness Committee finalized and distributed the Wellness Interest Survey to all County Employees. Survey results, coupled with results of the screening events, will help the Committee to determine wellness activities to be offered.



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Federal Match for Family Case Management

Federal Match for Family Case Management (FCM)

- As highlighted in previous reports, IDHS worked over several months to secure SFY2019 funding for the Family Case Management Federal Match. The issue that was identified was that the claimable costs for providing services was impacted by the introduction of case management provided by Medicaid Managed Care (MCO). Shortly after the beginning of SFY2019, it was discovered that the Claim Reports generated at the IDHS were not consistent with the data that IDHFS had within their system.
- A statewide workgroup, composed of representatives from local health departments and the Department of Healthcare and Family Services (HFS), continued to meet to continue the dialogue with HFS on a possible solution where HFS will require the Managed Care Organizations (MCOs) to pay a per member per month rate for clients who are enrolled in an MCO and receiving services through Family Case Management. Logistics for this process are still be determined and as soon as additional information is available, it will be shared at the BOH level.



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Staffing Updates

- During this reporting period, we have had significant turnover among our Management Team
 - Lorna Schmidt, RN, CD/Imms Program Coordinator retired on 12/31/2019.
 - Annie Christensen resigned from her position as Administrative Support and Marketing Manager effective December 31, 2019. She will remain on in a temporary part time status to assist during the transition.
 - Brenda Courtney, Director of Administrative Services retired effective January 3, 2020.
 - Debra Hall, Family Planning Coordinator announced her retirement effective February 3, 2020.



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Health Protection Update

GREG MAURICE



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Animal Control

- Staff met with the States Attorney Office regarding whether the shelters/rescue groups need to purchase a rabies tag before the animal is adopted. It was decided, that this will not be required, however the shelter must issue a rabies tag to DeKalb County residents who adopt an animal.
- Staff developed guidance for shelters/rescues regarding rabies vaccination of dogs/cats (see attached), and will also start to periodically inspect the sites for compliance.
- Staff sorted, assigned, and distributed rabies tags to veterinary clinics at the end of December for 2020.



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Environmental Health

- Staff focused on completing the required inspections to be in compliance with the Local Health Protection Grant.
- Additionally, staff conducted inspections at tanning and body art establishments for compliance.

Community Health & Prevention, Health Promotion & Emergency Preparedness Update

CINDY GRAVES

Communicable Disease

- Investigated and participated in increased surveillance efforts in coordination with IDPH of two (2) different drug resistant organisms identified within a local health care facility.
- Provided educational resources and guidance to the facility's infection control practitioner.

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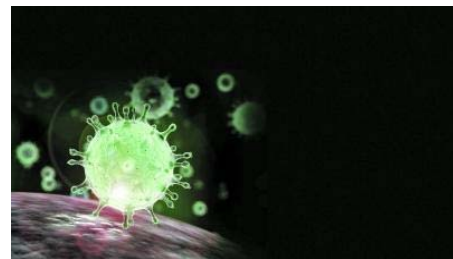
Coronavirus (2019-nCoV)

4500 infected in 12+ countries

106 deaths all occurring in China

In the US:

- 110 Persons Under Investigation (PUI) from 26 states
- 5 cases confirmed across 4 states with 32 testing negative
 - all had traveled to China
 - Genome of 1st and 2nd confirmed cases did not appear that the virus had mutated
- 1 case in Chicago



Incubation period 2-14 days– possibility of asymptomatic transmission still being investigated

CDC has issued a **Level III** travel warning– avoid non-essential travel


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ATTENTION ALL PATIENTS


If you have:

- **Traveled outside of the United States** or
- Had close contact with someone who recently traveled outside of the United States and was **SICK**


And now **you** have:



Fever




Cough




Trouble Breathing

PLEASE TELL HEALTH CARE STAFF
IMMEDIATELY!

Adapted from Los Angeles County Department of Public Health





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HEALTH ALERT: *Travelers from China*

There is an outbreak of respiratory illness in China caused by a new coronavirus.

Watch your health for 14 days after leaving China.

If you develop a fever, cough, or have difficulty breathing, seek medical care right away.

- CALL AHEAD BEFORE GOING TO SEE A DOCTOR OR EMERGENCY ROOM.
- TELL THEM YOUR SYMPTOMS AND THAT YOU WERE IN CHINA.
- GIVE THEM THIS CARD.

Triage Staff/Clinicians:

- Use standard, contact, and airborne precautions, and eye protection.
- Notify infection control and your state/local health department immediately.

C314423-D-01/17/2020



For more information: www.cdc.gov/nCoV



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Illinois Tobacco-Free Communities (ITFC) Regional Grant

- Met with Hinckley Big-Rock High School to procure agreement for adoption of the MD Anderson ASPIRE program. Two schools have now registered for the program.
- ITFC 4-County Regional Coalition: Conducted focus group with Youth Action Group students for feedback on Regional Tobacco Campaign. Campaign advertisement was submitted to IDPH for approval.



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Family Case Management

Healthworks (medical case management of foster children)

- IDHS notified the state that all agencies doing Healthworks will transition out of that contract by ~~February 1, 2020~~ June 30, 2020.
- ~~Illinicare~~ Centene-Meridian, a Medicaid managed care (MCO) plan will assume the case management of foster children.
- DCHD caseload has been between 45-55 infants and children in 2019 with the grant providing funding of just over \$59,000
- Some talk of the MCO contracting with Health Departments to continue providing the medical case management of foster children.



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Healthcare Enrollment Application Program (HEAP)

- Open enrollment into the Affordable Care Act Marketplace occurred from November 1st—December 15th.

Healthcare Enrollment	November 2019	December 2019	2019 YTD	Total 2018
Appointments	72	33	297	310
Marketplace Applications Completed	70	34	150	128
Medicaid Enrollments	18	17	216	233
New Clients Served	27	19	230	306



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Immunizations

- Flu vaccines continue to be in demand as surges of flu are seen in the community and on the news.
- Mrs. Graves attended Grow Mobile food distribution sites throughout November to offer flu vaccines to at-risk populations. Off-site vaccines were given in Kingston, Sandwich, and at two sites of food distributions in DeKalb.



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VIII. Financial Data

REVIEW AND APPROVAL OF FINANCIAL STATEMENTS FOR THE MONTHS OF NOVEMBER AND DECEMBER 2019
REVIEW AND APPROVAL OF CLAIMS FOR THE MONTHS OF DECEMBER 2019 AND JANUARY 2020



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IX. Old Business



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1. 2020 Meeting Schedule



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2020 Board of Health Meeting Dates

Tuesdays
6:30 p.m.

- January 28
- March 24
- **May 19**
- July 28
- September 22
- November 24



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2. DCHD Strategic Planning- Mission, Vision, Values



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Strategic Planning Process

1. Develop Mission, Vision and Values

- Develop Organizational Values Statements
- Develop Mission Statement
- Develop Vision Statement
- Communicate Vision, Mission and Values

2. Compile Relevant Information: Environmental Scan

- Determine Value of Existing Data
- Collect Additional Data/Information as Needed
- Summarize Data/Information



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Strategic Planning Process

3. Analyzing Results and Selecting Strategic Priorities

- Complete a SWOT/SWOC Analysis
- Identify Cross-cutting Themes, Emerging Issues & Key Strategic Issues
- Prioritize and select Strategic Issues
- Revise and Update the Plan as Needed

4. Develop the Strategic Plan and Implementation Plan

- Develop Strategies to Address Priorities
- Develop Goals and Objectives
- Develop Strategic Implementation Plan with Timelines and Measurement Plans
- Create a Strategic Planning Document



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Strategic Planning Process

5. Implement, Monitor and Revise as Needed

- Establish a Process for Monitoring, Implementation and Evaluation
- Use QI to Improve Process and Outcomes
- Maintain Flexibility
- Communicate Results
- Revise and Update the Plan as Needed



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Develop Mission, Vision and Values

- Alicia Shatteman, Associate Professor of Nonprofit Management in the School of Public and Global Affairs facilitated a Strategic Planning Kickoff meeting with Health Department Leadership Staff in early November.
- During that session, the staff utilized worksheets from the NACCHO Strategic Planning Toolkit to begin the review and update of our current mission statement and to develop a vision and value statements.
- A long list of options were developed and sent back out to our Leadership Team in order to create the a shorter list of options.



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Mission Statement

To work with our community to **prevent** disease and injury, **protect** the environment and **promote** health.



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Vision Statement

A community where all can achieve optimal health where they live, work and play.



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Organizational Values - Draft

COLLABORATION

- We engage community partners to maximize and sustain public health services in our community.

EQUITY

- We recognize the disparity in health equity in our community and we strive to eliminate barriers to optimal health.

INTEGRITY

- We act with character and are honest, trustworthy and transparency in all we do.

QUALITY

- We provide meaningful services that focus on continuous quality improvement.

RESPECT

- We respect the diversity of those we serve and value the contributions made by all staff.



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Develop Mission, Vision and Values

- Next Steps:
 - The Value Statements will be further reviewed and edited at the Senior Management level.
 - Strategic Planning process will resume once key leadership positions are filled.



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IX. New Business




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1. Appointment of Standing Committees for 2020




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<p><u>Finance Committee</u></p> <ul style="list-style-type: none"> • Heather Breuer, DMD- Chair • Paul Stromborg, MD • Anita Zurbrugg 	<p><u>Executive Committee</u></p> <ul style="list-style-type: none"> • Derryl Block, RN, PhD, President • Heather Breuer, DMD, Vice-President • Lizy Garcia, Secretary 	<p><u>Personnel Committee</u></p> <ul style="list-style-type: none"> • Derryl Block, RN, PhD- Chair • Lorraine Daly, RN • Lizy Garcia
<p><u>Bylaws Committee</u></p> <ul style="list-style-type: none"> • Jessica Harrill, JD - Chair • Erik Englehart, MD 	<p><u>Nominating Committee</u></p> <ul style="list-style-type: none"> • Rukisha Crawford - Chair • Carlos Dominguez, DVM • Patricia Faivre 	



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X. Executive Session



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XI. News & Correspondence



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XII. Adjournment



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