

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: January 28, 2020**

**BOARD OF HEALTH MEMBERS PRESENT**

Derryl Block, RN, PhD, President  
Heather Breuer, DMD, Vice President  
Lizy Garcia, Secretary  
Rukisha Crawford  
Carlos Dominguez, DVM  
Erik Englehart, MD  
Jessica Harrill, JD  
Lorraine Daly  
Anita Zurbrugg

**BOARD OF HEALTH MEMBERS ABSENT**

Patricia Faivre  
Paul Stromborg, MD

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, MPH, *Public Health Administrator*  
Cindy Graves, RN, MSHA, *Director of Community Health and Prevention & Health Promotion and  
Emergency Preparedness*  
Greg Maurice, LEHP, *Director of Health Protection*  
Dytania Washington, *Director of Administrative Services*

**CALL TO ORDER**

The DeKalb County Board of Health meeting of January 28, 2020, was called to order at 6:30 pm by Dr. Block, President.

**AGENDA**

On a motion by Jessica Harrill, seconded by Dr. Breuer, the Board of Health Meeting Agenda was approved. Motion carried.

**INTRODUCTION OF NEW BOARD OF HEALTH MEMBERS**

Dr. Block, President, introduced new Board Members, Dr. Carlos Dominguez, Lorraine Daly and Anita Zurbrugg. New members provided a general overview of their background and interests. Introductions of remaining Board members and staff present took place.

**MINUTES**

**Full Board**

On a motion by Jessica Harrill seconded by Dr. Breuer, the Board of Health Minutes of the Meeting for November 26, 2019 were approved. Motion carried.

**COMMITTEE REPORTS**

None

**PERSONS TO BE HEARD FROM THE FLOOR**

None

**PRESENTATION**

None

**DIVISION REPORTS**

Public Health Administrator – Lisa Gonzalez

Mrs. Gonzalez updated the Board on the Department’s Trauma Informed System of Care Initiative. She shared that she continues to chair the DeKalb County Trauma Informed Committee’s, Pre-K Trauma Assessment and Referral Sub-committee. She reported that in the upcoming months, the sub-committee will work to develop recommendations for the DeKalb County Court System on court orders for young families with a goal of more closely aligning court orders to the services available for young families in the community. She also shared that the DCHD Trauma Action Team continued to meet to gain a working understanding and knowledge of the Substance Abuse and Mental Health Services Administration’s trauma components and principles. In early November, Dr. Tollerud provided training to all Community Health and Prevention staff on Adverse Childhood Experiences (ACES). Moving forward, Ms. Tollerud will work with the Trauma Action Team and DCHD Senior Leadership to develop additional trauma specific training for staff and will also provide observation and coaching for Community Health and Prevention staff.

Mrs. Gonzalez provided the Board with updates related to quality improvement initiatives. She shared that during this reporting period, Administration staff continued meeting regularly with our Timeclock Plus (TCP) Implementation Specialist to finalize set-up of the Department’s new electronic timekeeping solution. The new timekeeping system went live with the payroll beginning December 23, 2019. AS is relates to the new DeKalb County Wellness Initiative, she reported that in November, the DeKalb County Wellness Committee finalized and distributed the Wellness Interest Survey to all County Employees. Survey results, coupled with results of the screening events, will help the Committee to determine wellness activities to be offered.

Mrs. Gonzalez provided an update on the status of the Family Case Management Federal Match funding. She shared that the statewide workgroup, composed of representatives from local health departments and the Department of Healthcare and Family Services (HFS), continued to meet to determine the future sustainability of FCM Federal Match funding for local public health departments. According to the most recent call, HFS has identified a solution where HFS will require the Managed Care Organizations (MCOs) to pay a per member per month rate for clients who are enrolled in an MCO and receiving services through Family Case Management. Logistics for this process are still to be determined.

Mrs. Gonzalez shared that during the past few months there has been significant turnover among the Department’s Management Team. She reported that all vacant positions are posted with recruitment activities continuing into January 2020.

Health Protection – Greg Maurice

Mr. Maurice reported that staff met with the DeKalb County States Attorney Office regarding whether the shelters/rescue groups need to purchase a rabies tag before the animal is adopted. It was decided, that this will not be required, however the shelter must issue a rabies tag to DeKalb County residents who adopt an animal. He shared that staff has developed guidance for shelters/rescues regarding rabies vaccination of dogs/cats and will also start to periodically inspect the sites for compliance. Mr. Maurice also shared that 2020 rabies tags for both dogs and cats were ordered, assigned and distributed to local veterinary clinics.

Mr. Maurice reported that during this reporting period, staff focused on completed all required inspections to be in compliance with the Local Health Protection Grant as well as conducted inspections of tanning and body art infacilities.

Per Board of Health member request, Mr. Maurice provided an update on the septic system issues related to Greenwood Acres Drive.

#### Community Health and Prevention & Health Promotion and Emergency Preparedness – Cindy Graves

Ms. Graves reported that staff investigated and participated in increased surveillance efforts in coordination with IDPH of two (2) different drug resistant organisms identified within a local health care facility, as well as provided educational resources and guidance to the facility's infection control practitioner.

Ms. Graves updated the Board on the new and evolving outbreak of Coronavirus. She shared the current case count and death statistics. As of the time of her report, all five cases in the United States had returned from travel in China. She also provided the board with information on signs, symptoms and incubation period for the virus. In addition, she shared examples of public education materials currently be utilized.

Ms. Graves shared that staff have met with Hinckley Big-Rock High School to procure agreement for adoption of the MD Anderson ASPIRE program. She reported that two schools have now registered for the program. She also shared that the ITFC 4-County Regional Coalition conducted focus group with Youth Action Group students for feedback on Regional Tobacco Campaign and campaign advertisement was submitted to IDPH for approval.

Ms. Graves updated the Board on the status of the Healthworks program. She shared that IDHS initially notified the state that all agencies doing Healthworks will transition out of that contract by February 1, 2020, but was later adjusted to June 30, 2020. Health Departments are being told that Illinicare (which is now Centene-Meridian), a Medicaid managed care (MCO) plan, will assume the case management of foster children. Ms. Graves shared that the DCHD caseload for Healthworks has been between 45-55 infants and children in 2019 with the grant providing funding of just over \$59,000. She indicated that there has been some discussion that the MCOs may wish to contract with Health Departments to continue providing the medical case management of foster children.

Ms. Graves provided an update to the Board on the Healthcare Enrollment Application Program (HEAP). She shared that open enrollment into the Affordable Care Act Marketplace occurred from November 1 through December 15. She shared that there is still demand for Marketplace coverage demonstrated by the number of applications processed during open enrollment.

Ms. Graves shared that flu vaccines continue to be in demand as surges of flu are seen in the community and on the news. Mrs. Graves attended Grow Mobile food distribution sites throughout November to offer flu vaccines to at-risk populations. Off-site vaccines were given in Kingston, Sandwich, and at two sites of food distributions in DeKalb.

#### **FINANCIAL DATA**

Rukisha Crawford moved to approve the Financial Statements for the months of November and December 2020, seconded by Jessica Harrill. Motion carried.

Jessica Harrill moved to approve the Claims for December 2019 and January 2020, seconded by Rukisha Crawford. Motion carried.

## **OLD BUSINESS**

### **1. 2020 Meeting Dates & Times**

Mrs. Gonzalez discussed the draft of the 2020 Board of Health meeting calendar. She shared that the meetings are scheduled every other month, beginning in the month of January. She indicated that the meetings are typically scheduled on the fourth Tuesday of the month, but in May the meeting will take place on the third Tuesday due to the scheduled holiday.

Dr. Breuer moved to approve the 2020 Board of Health Meeting Schedule seconded by Jessica Harrill. Motion carried.

### **2. DCHD Strategic Planning**

Mrs. Gonzalez provided an update to the Board on the Health Department's strategic planning process. She shared that the mission and vision statements had been finalized with contributions from Senior Leadership and all staff. She shared that due to the recent turnover in Senior Leadership positions the process will be on hold until key positions are filled.

## **NEW BUSINESS**

### **1. Appointment of Standing Committees**

Mrs. Gonzalez explained that the Executive Committee represents the officers of the Board of Health and includes Dr. Derryl Block, President, Dr. Heather Breuer, Vice President and Lizy Garcia, Secretary. Appointments to the other standing committees were as follows: Finance Committee: Dr. Heather Breuer, Chair, Dr. Paul Stromborg, Anita Zurbrugg; Bylaws Committee: Jessica Harrill, Chair and Dr. Erik Englehart; Personnel Committee: Dr. Derryl Block, Chair, Lorraine Daly and Lizy Garcia; Nominating Committee: Rukisha Crawford, Dr. Carlos Dominguez, and Patricia Faivre. Mrs. Gonzalez provided an overview of the committee responsibilities and timeline for annual meetings.

## **EXECUTIVE SESSION**

At 7:24 pm, Dr. Block moved, seconded by Jessica Harrill, to enter into Executive Session for the purpose of discussing Employment Matters, under Subsection Number 21, all of Section 2 (c) of the Open Meetings Act.

On roll call vote, those voting yes were Dr. Block, Dr. Breuer, Rukisha Crawford, Lorraine Daly, Dr. Dominguez, Dr. Englehart, Lizy Garcia, Jessica Harrill and Anita Zurbrugg.

At 7:27 pm, Jessica Harrill moved to enter back into open session, seconded by Dr. Englehart. Motion carried.

On a motion by Dr. Breuer, seconded by Anita Zurbrugg, the proposed temporary salary adjustment for the HIV/STD Team Leader, for providing interim Coordination of the Communicable Disease and Immunization programs as discussed, was approved. Motion carried.

**CORRESPONDENCE AND NEWS**

As noted.

**ADJOURNMENT**

On a motion by Jessica Harrill seconded by Rukisha Crawford, the Board of Health adjourned at 7:29 pm. Motion carried.



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Lizy Garcia, Secretary  
DeKalb County Board of Health