

**DEKALB COUNTY BOARD OF HEALTH  
FINANCE COMMITTEE MEETING  
SEPTEMBER 21, 2020  
09:00AM**

**Finance Committee Members Present:**

Heather Breuer, DMD, Chair  
Paul Stromberg, MD  
Anita Zurbrugg

**Staff Present:**

Lisa Gonzalez, Public Health Administrator  
Chessa Kendrick, Administrative Support and Marketing Manager

The meeting was called to order by Dr. Breuer at 9am.

**I. 2020 Health Department Budget**

In reviewing 2020 end of year projections versus the 2020 Budget, Mrs. Gonzalez anticipates an end of year shortfall in the amount of \$110,300 compared to the budgeted shortfall of \$191,600. Ms. Gonzalez explained that since the original 2020 Budget was adopted, the Health Department has projected greater than budgeted revenues in the amount of \$692,000 and greater than budgeted expenses in the amount of \$610,700 for a revised projected shortfall of \$110,300.

This projected decrease in fund balance utilization in 2020 is primarily due to increase in new grant funding related to COVID-19. The projections also include the elimination of the FCM Federal Match funding, as a resolution has not been met at the state level for this revenue line item. Ms. Gonzalez indicated that expenditures are expected to be up in the amount of \$610,700, primarily due to expenses tied to COVID-19 Contact Tracing funding.

Ms. Gonzalez presented the proposed 2021 Health Department Budget. The Budget includes level fees, a projected two percent salary adjustment, benefits estimates, level rates for health insurance and the County Requests, as proposed.

In 2021, the Budgeted Revenue is expected to decrease by approximately six percent (\$267,900) from 2020 projected. This is primarily due to the projected end of new COVID-19 funding at the end of May 2021.

2021 Budgeted Expenditures are expected to be approximately six percent (\$286,500) lower than 2020 projected. Budgeted Expenditures include the two percent salary adjustment.

Mrs. Gonzalez reviewed the overall Budget Summary including a budgeted utilization of \$91,400 of our Fund Balance reserves in 2021.

On a motion by Anita Zurbrugg , seconded by Dr. Breur, the 2021 Health Department was recommended for presentation to the full Board.

## **II. Solid Waste Program Budget**

Ms. Gonzalez explained the revenue and expenditures in the proposed 2021 Solid Waste Program Budget. Revenue in the budget primarily includes \$25,000 contributed from Waste Management for the Household Hazardous Waste Event and the Landfill Host Benefit Funding in the amount of \$139,000.

Under Expenditures, Ms. Gonzalez provided an overview of personnel costs associated with the Solid Waste Program. She also provided an overview of costs budgeted in the Public Notices, Educational Supplies and Commercial Services line items. These expenses include costs related to promotion of recycling events, outreach materials to promote recycling in multi-unit housing and commercial expenses associated with the Household Hazardous Waste Event and Electronic Recycling Events. The Solid Waste Fund Balance is estimated to be \$201,706 at the end of December 2021.

On a motion by Anita Zurbrugg, seconded by Dr. Breur, the 2021 Solid Waste Program Budget was recommended for presentation to the full Board.

## **III. Adjournment**

The meeting of the Finance Committee of the Board of Health adjourned at 10:10 a.m.

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Heather Breuer, DMD, Chair  
Finance Committee