

# DeKalb County Board of Health Meeting

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TUESDAY, JANUARY 24, 2022

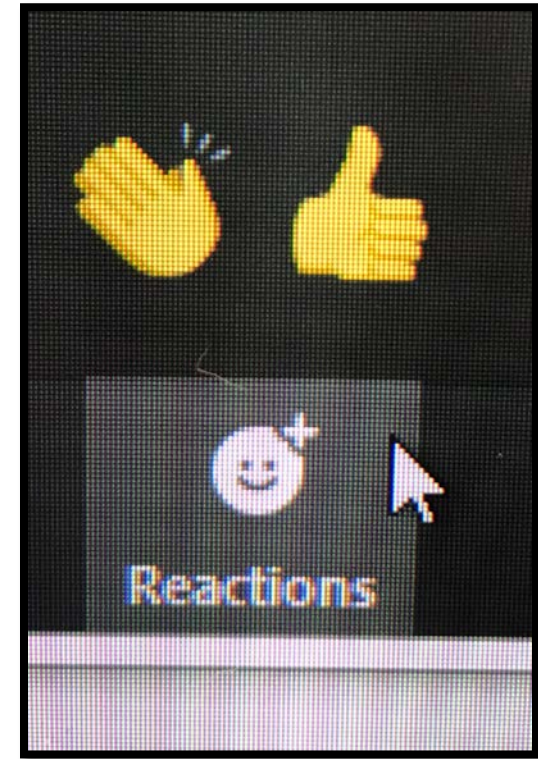
# I. Virtual Meeting Guidelines

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# Virtual Meeting Guidelines

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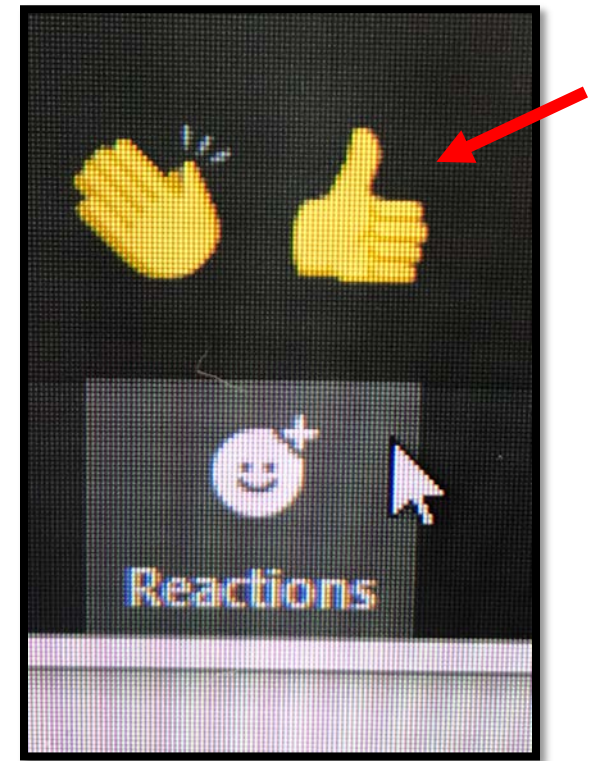
- Public participants will be on mute, Board of Health members will remain unmuted.
- When making a motion, please make the motion by stating your last name.
- All motions will be voted on using a roll call vote of participating Board Members.



# Virtual Meeting Guidelines

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- During the public comment portion of the meeting, those who would like to provide comment can click on the reactions button and utilize the “thumbs up” icon.
  - Individuals will be unmuted one at a time for an opportunity to comment.
  - If called upon, please state your full name before making comment for documentation purposes.
- At the end of each presentation, Board of Health members will be given the opportunity to ask questions or make comments.
- Board members can utilize the “thumbs up” icon if you would like to speak anytime during the meeting.



# II. Introduction of New Board of Health Members

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# New Board of Health Members

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## **Dr. Karen Federici (Physician)**

**Appointment for a First 3-year term:  
(01-01-2023 through 12-31-2025)**



## **Mark Mattson (Community Member)**

**Appointment to complete the 3-year term vacated by Lizy Garcia:  
(01-01-2023 through 12-31-2023)**

# III. Approval of Agenda

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APPROVAL OF THE BOARD OF HEALTH MEETING AGENDA OF 01-24-2022

# IV. Approval of Minutes

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APPROVAL OF THE BOARD OF HEALTH MEETING MINUTES OF 11-22-2022

APPROVAL OF THE BOARD OF HEALTH MEETING MINUTES OF 1-19-2023



# V. Committee Reports

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# VI. Persons To Be Heard From The Floor\*

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\* Any member of the public may address the Board of Health or Committee for up to 3 minutes on any topic of their choosing, limited to thirty minutes in total.

# VII. Presentation

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COVID-19 AFTER ACTION REPORT SUMMARY

COVID-19 SITUATIONAL UPDATE

# COVID-19 After Action Report (AAR)

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***Reporting Period:***

January 2020- June 30, 2022

***Summarized By:***

Melissa Edwards

*Director, Health Promotion & Emergency Preparedness*

# Data Collection

## *Multi-phased approach*

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### **Interviews (58 participants)**

- Health Department Personnel
- Businesses
- Schools
- Alternate Housing Providers
- Community Partners
- Northern Illinois University
- Healthcare Providers
- County Administration
- Public Safety Partners

### **Surveys**

- Internal Staff
  1. Completed by DCHD staff. Results were analyzed by Mier Group.
  2. Second survey compiled by Mier Group
- Community Partners

### **Document Review**

- Policies
- Plans/Procedures
- BOH Meeting Minutes and Briefings
- IM Team notes and briefings
- Memoranda of Understanding

# Executive Summary

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- Completion of a formal After Action Report following any public health emergency response is a requirement under our Public Health Emergency Preparedness Funding.
- Funding for contractual support for AAR through Mier Group was provided by the COVID-19 Crisis Grant.
- Report serves as documentation of the preparedness and response actions taken during the pandemic.
- Reporting period January 2020-June 2022
- This report summarizes the **DeKalb County HEALTH DEPARTMENT's** efforts in COVID-19 response and it not intended to be a reflection of any other departments, agencies, or officials in DeKalb County.

# Report Structure



## **Community Resilience:**

Preparing for and recovering from emergencies



## **Incident management:**

Coordinating an effective response



## **Information Management:**

Making sure people have information to take action



## **Countermeasures and Mitigation:**

Getting medicines and supplies where they are needed



## **Surge Management:**

Expanding medical services to handle large events



## **Biosurveillance:**

Investigating and identifying health threats

- Centers for Disease Control and Prevention (CDC) established Domains of Preparedness
- CDC's Public Health Emergency Preparedness (PHEP) program works to advance main areas of preparedness to better prepare for emergencies that impact the public's health
- Under these domains, there are 15 capabilities

# DCHD Strengths

## *Structured by Domain*

### **Incident Management**

- DCHD Incident Management Team (IMT) met early in pandemic
- Activated existing Incident Command Structure (ICS)

### **Information Management & Public Information & Warning**

- Communicated and provided support especially with interpretation of IDPH/CDC guidance
- Existing community relationships prior to pandemic response
- Quickly assembled COVID-19 hotline and email to respond to inquiries
- Staff were professional and took accountability for response despite many challenges happening out of DCHD's control





# DCHD Strengths

## *Structured by Domain*

### Countermeasures, Mitigation, & Biosurveillance

- Activated existing emergency plans with partners
  - NIU Clinic flow and set-up was seamless
- Worked closely with schools to ensure that they had adequate testing supplies and N95 respirator fit testing for staff
- Served as one of the main collection and distribution sites for PPE supplies needed in the County

### Surge Management

- Met expectations for developing an alternative housing plan
- Quickly translated related documents into Spanish and was able to provide the translated documents within a timely manner
- Secured partnerships with alternate housing sites as well as community partners who could provide meals and mental health support to individuals



# DCHD Areas for Improvement

## Incident Management

- Continue regular IMT meetings throughout pandemic to ensure frequent meetings and proper documentation
- Work with DeKalb County Government to ensure formal County Emergency Operation Center (EOC) is activated and consistent briefings are held to ensure situational awareness
- Identify more depth and training for ICS positions to alleviate burden of work overload and staff burnout.
  - Continuity of Operations Plan (COOP) plan should be reviewed & include remote plan for department wide operations
- Ensure adequate in-depth training for staff positions to be properly supported. This includes dedicated staff to answer hotline calls and dedicated contact tracers

## Information Management & Public Information & Warning

- Some schools reported (testing) information provided was inconsistent with guidance provided by IDPH. This caused confusion about which guidance schools should follow.
  - Adhere strictly to CDC/IDPH guidance

# DCHD Areas for Improvement

## Countermeasures, Mitigation, & Biosurveillance

- Continue to partner with State's Attorney and local decision makers (i.e. city and county officials) moving forward on ways to ensure state mandates can be enforced during a public health emergency event
- Continue to collaborate with IDPH on various plans for future pandemic response to ensure a streamline approach to access to testing sites
- Collaborate with the State to advocate for a defined process for future (community) pop-up testing sites during a public health emergency

## Surge Management

- Expand volunteer management agreements and explore feasibility of a DeKalb County Medical Reserve Corps (MRC) to plan for long term staffing for future mass vaccination distribution efforts
- In collaboration and in partnership with DeKalb County ESDA, review and assess the number of those who used the alternative site for Isolation and Quarantine and determine the best direction for future emergency responses in the DeKalb County Emergency Operations Plan (EOP)

# External Partners' Feedback

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- *The Health Department did a great job of working with the different areas of the community. Continue this involvement.*
- *We were fortunate to have the DCHD team to work with. Many other Superintendents in other counties commented how difficult it was to work with their local H.D. DCHD was a great partner throughout.*
- *The level of expertise was impressive, and communication throughout the County from the DCHD was inclusive and thorough. I believe they did a great job throughout the pandemic.*
- *You were amazing during a really trying 2 years!! Thanks for all that you do.*
- *I believe the DCHD response to COVID-19 was very effective and the staff should be proud of how well they handled this pandemic response.*

# What's Next?

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- As part of the PHEP and CRI grants, continue to use this AAR as a base for future grant deliverables.
  - Workplan objectives for 2024 grants
  - Continue to refer to the document to support our objectives in future work to improve planning and response efforts.

# Questions?

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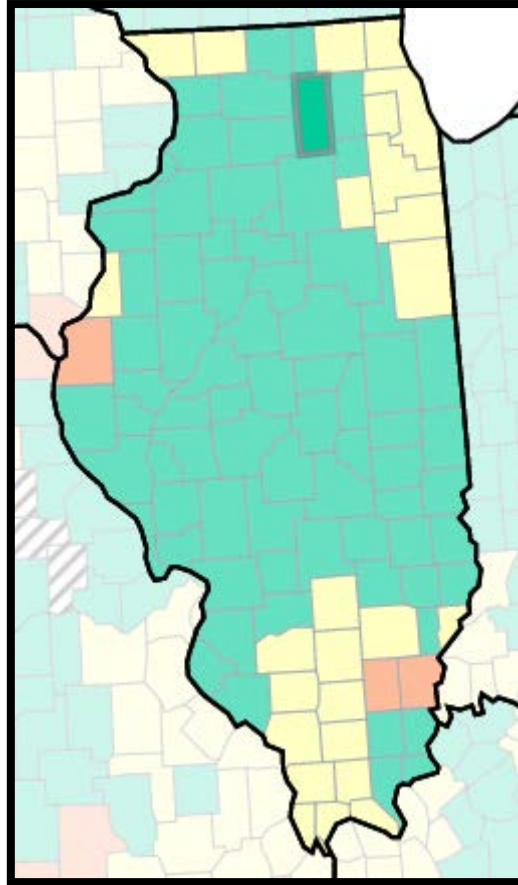
# COVID-19 Situational Update

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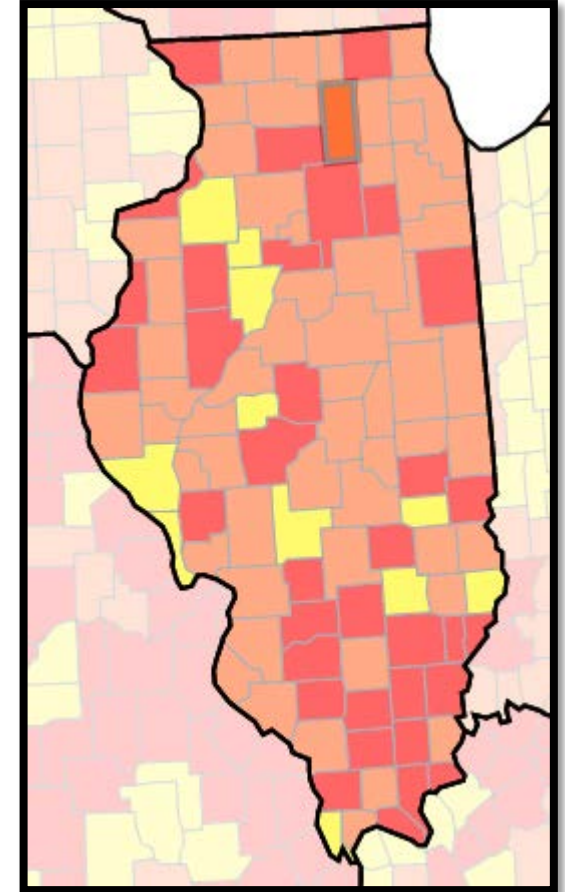
# COVID-19 Community & Community Transmission Levels

- DeKalb County is currently at a low community level.
- DeKalb County is currently at a substantial community transmission level

Community Level



Community Transmission Level





# COVID-19 Executive Orders and Guidance

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## Amendments to IL Executive Order:

- Executive Orders were reissued on January 6<sup>th</sup>, 2023 and are effective for 30 days.

# COVID-19 Outbreaks

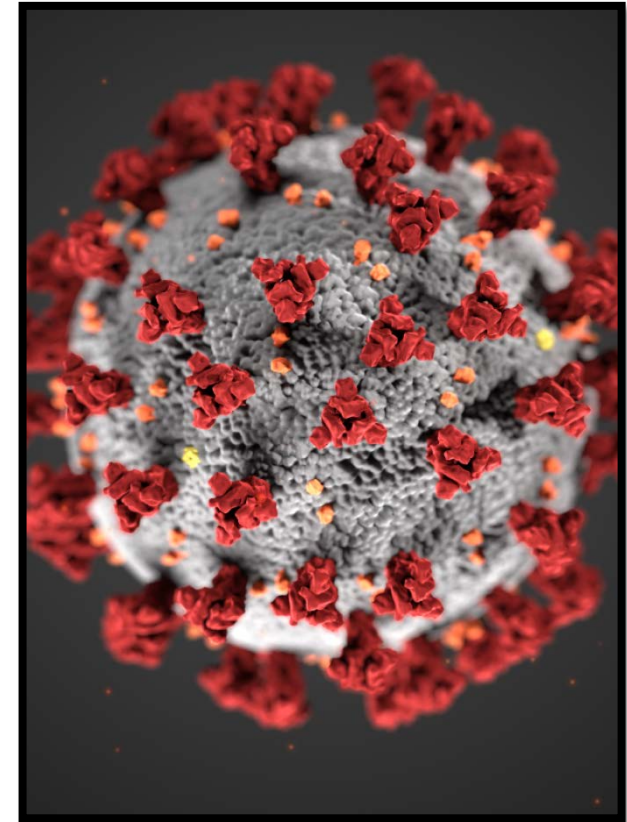
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## November 2022:

- 8 Outbreaks in Long Term Care Facilities & Congregate Care; 98 cases

## December 2022:

- 9 outbreaks in Long Term Care Facilities & Congregate Care; 150 cases



# COVID-19 Vaccination Data

A total of **318** COVID-19 vaccinations were administered in November/December.



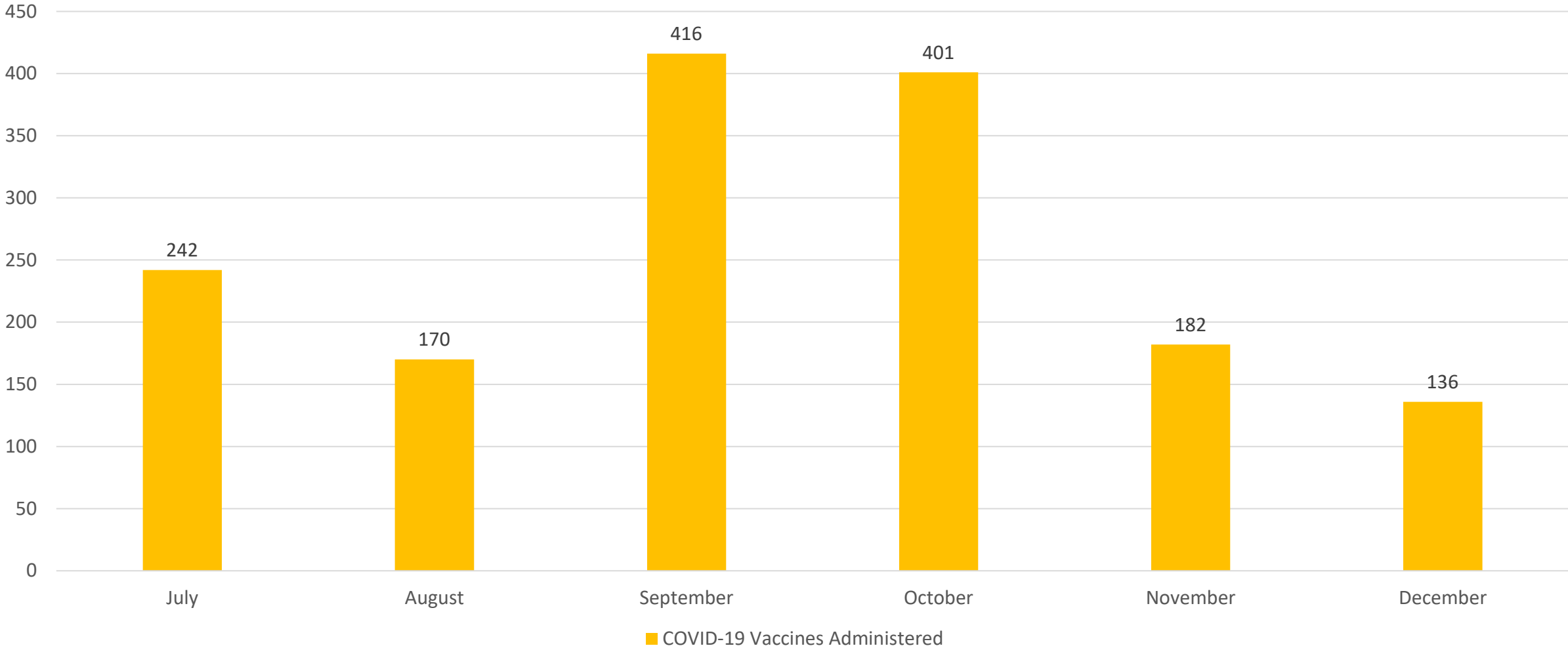
## NOVEMBER – 182 TOTAL

- Adult Initial Series – 4
- Adult Boosters – 139
- Pediatric Initial Series – 26
- Pediatric Boosters – 13

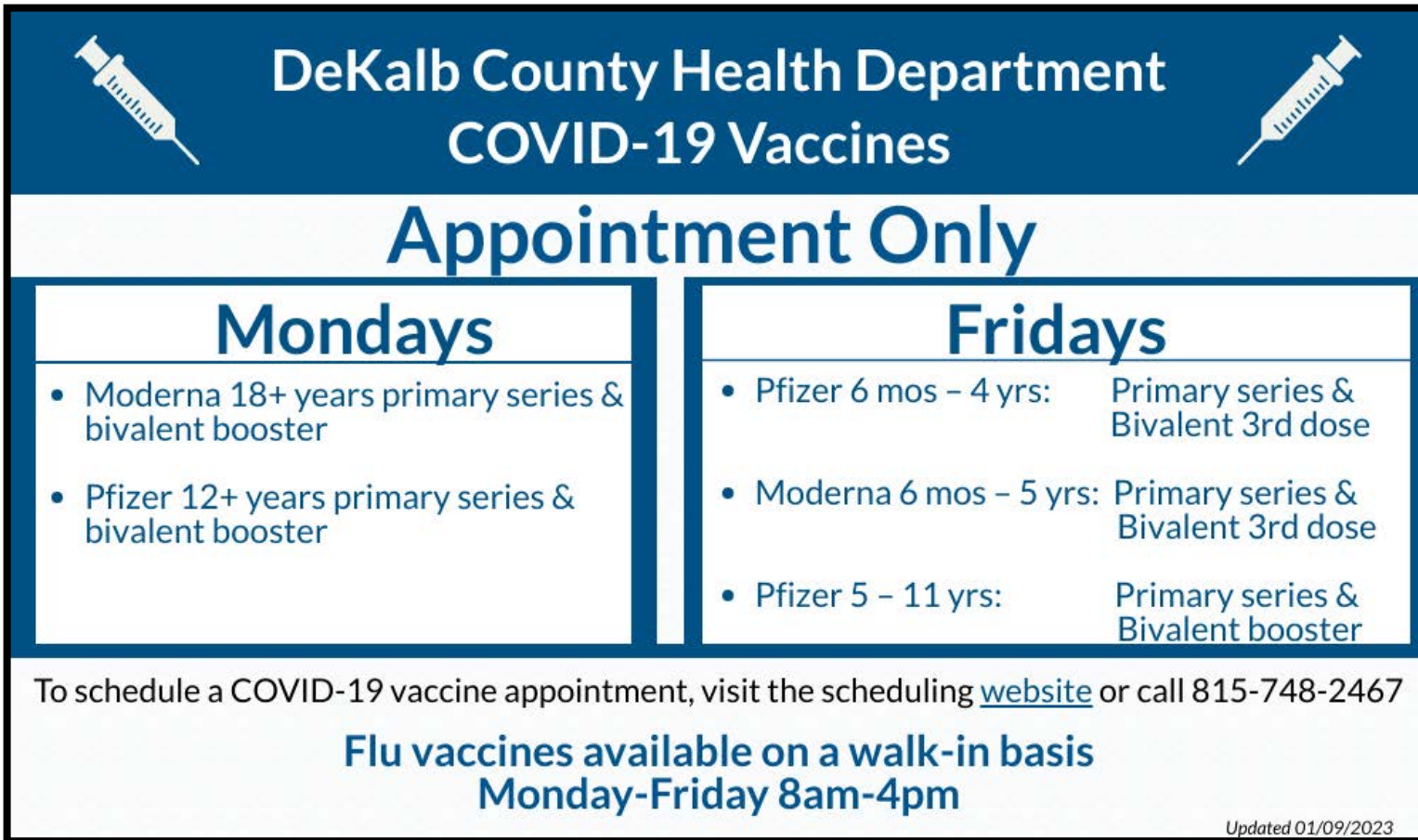
## DECEMBER – 136 TOTAL

- Adult Initial Series – 4
- Adult Boosters – 90
- Pediatric Initial Series – 33
- Pediatric Boosters – 9

# COVID-19 Vaccines Administered by Month



# COVID-19 Vaccine Clinics



The graphic is a blue-bordered box with a dark blue header and footer. The header contains the text 'DeKalb County Health Department COVID-19 Vaccines' in white, flanked by two white syringe icons. Below the header is a white bar with 'Appointment Only' in blue. The main content is divided into two columns: 'Mondays' and 'Fridays'. The 'Mondays' column lists Moderna for 18+ years and Pfizer for 12+ years. The 'Fridays' column lists Pfizer for 6 months-4 years, Moderna for 6 months-5 years, and Pfizer for 5-11 years. At the bottom, it provides scheduling information and notes that flu vaccines are available on a walk-in basis. A small 'Updated 01/09/2023' note is in the bottom right corner.

**DeKalb County Health Department**  
**COVID-19 Vaccines**

**Appointment Only**

<b>Mondays</b>	<b>Fridays</b>
<ul style="list-style-type: none"><li>• Moderna 18+ years primary series &amp; bivalent booster</li><li>• Pfizer 12+ years primary series &amp; bivalent booster</li></ul>	<ul style="list-style-type: none"><li>• Pfizer 6 mos – 4 yrs: Primary series &amp; Bivalent 3rd dose</li><li>• Moderna 6 mos – 5 yrs: Primary series &amp; Bivalent 3rd dose</li><li>• Pfizer 5 – 11 yrs: Primary series &amp; Bivalent booster</li></ul>

To schedule a COVID-19 vaccine appointment, visit the scheduling [website](#) or call 815-748-2467

**Flu vaccines available on a walk-in basis**  
**Monday-Friday 8am-4pm**

Updated 01/09/2023

In November 2022, DCHD transitioned to providing COVID-19 vaccinations by appointment only.

- Appointments for those 12 and older are available on Mondays.
- Appointments for children 6 months – 11 years are offered on Fridays.

# COVID-19 Funding Updates

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## **COVID-19 Mass Vaccination**

- Supported LHDs conducting mass vaccination efforts for the COVID-19 pandemic response including administering COVID-19 immunizations and other COVID-19 vaccine-related expenses.
- Funding ended as of December 31, 2022.

## **COVID-19 Response**

- Supports the continuance of surveillance, epidemiologic investigation (case and contact tracing), infection control, mitigation, resource coordination, testing services and communications related to the COVID-19 Pandemic.
- Original end date of 12/31/22 - DCHD received a no cost extension through June 30, 2023 with ~ \$7,400 remaining.

# COVID-19 Funding Updates

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## **COVID-19 Crisis**

- Establish, expand, train, and sustain the public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives.
- AAR Development, Strategic Planning and Statewide/National Training support for staff.
- Funding expected through June 30, 2023.

## **NEW COVID/MPV/Influenza Grant**

- Expected to be released mid-late January 2023.
- Parameters of funding are being determined, but anticipated. funding level is expected to be approx. \$200,000.

# VIII. Combined Report

## November & December

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# IX. Financial Data

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REVIEW AND APPROVAL OF FINANCIAL STATEMENT FOR NOVEMBER AND DECEMBER 2022

REVIEW AND APPROVAL OF CLAIMS FOR DECEMBER 2022 AND JANUARY 2023

# X. Old Business

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# XI. New Business

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# 1. Appointment of Standing Committees for 2023

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# 2023 Standing Committees

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## Executive Committee

Derryl Block, RN, PhD- President  
Erik Englehart, MD - Vice President  
Anita Zurbrugg- Secretary

## Finance Committee

Anita Zurbrugg, Chair  
Kellen Bosma, DMD  
Erik Englehart, MD  
Mark Mattson

## Nominating Committee

Rukisha Crawford, Chair  
Carlos Dominguez, DVM  
Patricia Faivre

## Personnel Committee

Derryl Block, RN, PhD, Chair  
Lorraine Daly, RN  
Karen Federici, MD  
Jill Olson

# 2. DCHD Strategic Planning

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# DCHD Strategic Planning

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- Strategic Planning began in late 2019 with the refresh of the DCHD Mission Statement and the adoption of a new vision statement.
- Planning process put on hold due to COVID-related priorities.
- COVID-19 Crisis grant allows for funding to support post-pandemic strategic planning for LHDs.

## **MISSION:**

To work with our community to prevent disease and injury, protect the environment and promote health.

## **VISION:**

A community where all can achieve optimal health where they live, work and play.

# DCHD Strategic Planning

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- Grant funding was approved to secure a consultant that would provide technical assistance and a framework for the development of a strategic plan.
- Through our previous contacts, we were connected to NIU Center for Governmental Studies who were able to provide a proposal for the requested support (included in Board packet).





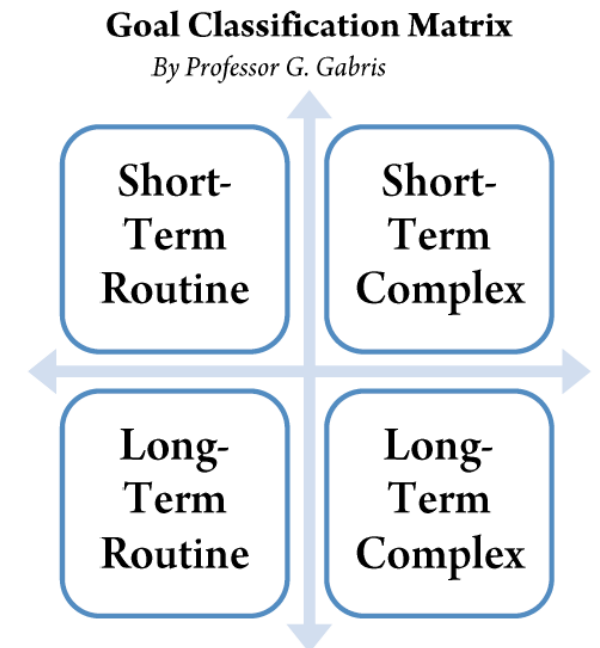
# Strategic Planning – Proposal Overview

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- Project Components:
  - **Component A: Assessing Strategic Planning Readiness (Pre-Workshop)**
    - Determine framework and conduct assessment of strategic goals and trends.
    - Kick-off Meeting to take place in late January 2023
  - **Component B: Environmental Scanning and taking stock**
    - NIU team will review DCHD data and documents, policies, operational perspectives, perceptions and preferences.
    - **Surveys, interviews and focus groups to gather feedback from DCHD Board of Health members, the leadership team and front line staff.**
    - At the conclusion, a summary of themes and key issues will be summarized and utilized in the subsequent phases.

# Strategic Planning – Proposal Overview

- Project Components (continued):
  - **Component C:** Leadership Strategic Planning Workshop (Senior Leadership Team)
    - Visioning
    - Overview of Stakeholder Input
    - Environmental Scanning (SWOT Analysis)
    - Group Goal Development
  - **Component D:** Post Workshop Follow-up – Goal Prioritization
    - **Board of Health and Staff Goal Prioritization Process via Online Ranking Exercise**



# Strategic Planning – Proposal Overview

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- Project Components (continued):
  - **Component E:** Post-Workshop Implementation Review and Action Planning Launch
    - Goal review
    - Establishment of structural assignments and goal coordination responsibilities
    - Scheduling of start dates, milestones and status reports
    - Initial discussion for action steps and work plans



# Strategic Planning – Proposal Overview

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Proposed Range of Costs (January – June 2023)

<b>Project Phase/Element</b>	<b>Project Budget</b>
<ul style="list-style-type: none"><li>● Component A: Pre-Workshop - Strategic Planning Readiness</li><li>● Component B: Environmental Scanning Components</li><li>● Component C: Strategic Planning Workshop(s)</li><li>● Component D: Post-Workshop, Goal Prioritization</li><li>● Component E: Post-Workshop, Action Planning Launch</li></ul>	
<b>Total Base Cost</b>	<b>\$ 12,500 - \$14,500</b>

# DCHD Strategic Planning

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- Requesting BOH approval of expenditures outlined within the proposal not to exceed \$14,500.
- COVID-19 Crisis Grant funds will be used to cover the 100% of expense.



# XII. Executive Session

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# XIII. Correspondence and News

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# XIV. Adjournment

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