

**DEKALB COUNTY BOARD OF HEALTH
FINANCE COMMITTEE MEETING
SEPTEMBER 03, 2021
11:00AM**

Finance Committee Members Present:

Heather Breuer, DMD, Chair
Paul Stromberg, MD
Anita Zurbrugg

Staff Present:

Lisa Gonzalez, Public Health Administrator

The meeting was called to order by Dr. Breuer at 11 a.m.

I. 2022 Health Department Budget

In reviewing 2021 end of year projections versus the 2021 Budget, Mrs. Gonzalez anticipates an end of year shortfall in the amount of \$20,800 compared to the budgeted shortfall of \$81,400. Ms. Gonzalez explained that since the original 2021 Budget was adopted, the Health Department has projected greater than budgeted revenues in the amount of \$826,900 and greater than budgeted expenses in the amount of \$766,300 for a revised projected shortfall of \$20,800.

This projected decrease in fund balance utilization in 2021 is primarily due to increase in grant funding related to COVID-19 and greater than budgeted revenue in the Animal Control Program. Ms. Gonzalez indicated that expenditures are also expected to be up in the amount of \$766,300, primarily due to expenses tied to COVID-19 Contact Tracing funding.

Ms. Gonzalez presented the proposed 2022 Health Department Budget. The Budget includes level fees, a projected two percent salary adjustment, benefits estimates, level rates for health insurance and the County Requests, as proposed.

In 2022, the Budgeted Revenue is expected to decrease by \$1,441,900 from 2021 projected revenue. This is primarily due to the projected end of new COVID-19 funding at the end calendar year 2021.

2022 Budgeted Expenditures are expected to be \$1,109,500 lower than 2021 projected. Budgeted Expenditures include the two percent salary adjustment and a reduction in the percent of employer contribution to IMRF from 9.12% to 7.49%.

Mrs. Gonzalez reviewed the overall Budget Summary including a budgeted utilization of \$353,200 of our Fund Balance reserves in 2022. Mrs. Gonzalez reviewed the formula for the Restricted portion of the Fund Balance and indicated that due to projected recovery phase of the COVID-19 Pandemic, the emergency portions of the Restricted Fund Balance may need to be utilized.

On a motion by Dr. Stromborg, seconded by Anita Zurbrugg, the 2022 Health Department was recommended for presentation to the full Board.

II. Solid Waste Program Budget

Ms. Gonzalez explained the revenue and expenditures in the proposed 2022 Solid Waste Program Budget. Revenue in the budget primarily includes \$25,000 contributed from Waste Management for the Household Hazardous Waste Event and the Landfill Host Benefit Funding in the amount of \$142,000.

Under Expenditures, Ms. Gonzalez provided an overview of personnel costs associated with the Solid Waste Program. She also provided an overview of costs budgeted in the Public Notices, Educational Supplies and Commercial Services line items. These expenses include costs related to promotion of recycling events, outreach materials to promote recycling in multi-unit housing and commercial expenses associated with the Household Hazardous Waste Event and Electronic Recycling Events. The Solid Waste Fund Balance is estimated to be \$247,145 at the end of December 2022.

On a motion by Dr. Stromborg, seconded by Anita Zurbrugg, the 2022 Solid Waste Program Budget was recommended for presentation to the full Board.

III. Adjournment

The meeting of the Finance Committee of the Board of Health adjourned at 12:10 p.m.

A handwritten signature in blue ink, reading "Heather L M Breuer", is written over a horizontal line.

Heather Breuer, DMD, Chair
Finance Committee