

**DEKALB COUNTY BOARD OF HEALTH MEETING**

**MEETING MINUTES**

**DATE: July 27, 2021**

**BOARD OF HEALTH MEMBERS PRESENT**

Derryl Block, RN, PhD, President  
Heather Breuer, DMD, Vice President  
Lorraine Daly  
Carlos Dominguez, DVM  
Patricia Faivre  
Jessica Harrill, JD  
Paul Stromborg, MD  
Anita Zurbrugg

**BOARD OF HEALTH MEMBERS ABSENT**

Rukisha Crawford  
Erik Englehart, MD  
Lizy Garcia, Secretary

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, MPH, *Public Health Administrator*  
Cindy Graves, RN, MSHA, *Director of Community Health and Prevention & Health Promotion and Emergency Preparedness*  
Greg Maurice, LEHP, *Director of Health Protection*  
Dytania Washington, *Director of Administrative Services*

**CALL TO ORDER**

The DeKalb County Board of Health meeting of July 27, 2021 was called to order at 6:03 pm by Dr. Block, President.

**AGENDA**

On a motion by Anita Zurbrugg, seconded by Jessica Harrill, the Board of Health Meeting Agenda was approved. Motion carried.

**MINUTES**

**Full Board**

The minutes of the May 25, 2021 meeting minutes were presented and discussed. It was suggested that approval of the meeting minutes be tabled until the September meeting in order

for additions related to the Solid Waste Program discussion to be incorporated. Updated minutes will be included for approval at the September 28, 2021 meeting.

### **Personnel Committee**

On a motion by Lorraine Daly seconded by Dr. Block, the Personnel Committee Minutes of the Meeting for July 6, 2021 were approved. Motion carried.

On a motion by Lorraine Daly seconded by Dr. Block, the Personnel Committee Minutes of the Meeting for July 8, 2021 were approved. Motion carried.

### **COMMITTEE REPORTS**

Dr. Block shared that the Personnel Committee met two times in July to conduct the annual performance review of the Public Health Administrator and that a summary of the review will take place in executive session.

### **PERSONS TO BE HEARD FROM THE FLOOR (via Zoom) \***

None

### **PRESENTATION**

#### **1. COVID-19 Delta Variant**

Ms. Graves presented an overview of the COVID-19 Delta Variant to provide the board with information on the Delta variant, including timeline of identification in the US and Illinois, symptomology, transmissibility and updated research on vaccine effectiveness for the Variant. She shared that initial evidence indicates that the Delta Variant spreads more than twice as easily from one person to another than the original strain and that CDC has reported that as of July 20, 2021 the variant accounted for more than 83% of COVID-19 cases.

### **COMBINED REPORT**

Mrs. Gonzalez provided the Board of Health with an update on DeKalb County COVID-19 case and vaccination data and shared an overview of the current vaccine data challenges. Mrs. Gonzalez provided an update on the Updated Guidance for COVID-19 Prevention in K-12 Schools. She shared that the Health Department has been in regular and ongoing communication with County Superintendents as they make decisions related to their back-to-school plans related to COVID-19. Mrs. Gonzalez shared that the DeKalb County Health Department has strongly recommended that school districts adhere to the current CDC recommendations that have been fully adopted by IDPH.

Mrs. Gonzalez summarized the July 27, 2021 CDC Update on COVID-19 Pandemic and Delta Variant and shared that based on the CDC Data Tracker website, DeKalb County was currently in a Moderate transmission level.

Mrs. Gonzalez stated that we continued to receive information from our funders regarding SFY2022 grant funding and application requirements. She shared that during this reporting

period, program applications and budgets have been submitted for all grant programs with the exception of the Comprehensive Local Health Protection grant which includes the Local Health Protection, Lead, Safe Drinking Water, Vector, Tanning and Body Art programs. Mrs. Gonzalez indicated that the required Illinois Department of Human Services (IDHS) Year End Fiscal Reporting had been completed for calendar year 2020

Mr. Maurice highlighted Solid Waste and Recycling events that were held during June and July 2021. He shared that the last event, an Electronic and Textile Collection event, is scheduled on October 16, 2021. Mr. Maurice also summarized the recent turnover within the Health Protection Division which included on resignation and several internal moves to new roles.

Ms. Graves summarized the COVID-19 outbreak data for May and June. She also updated the Board on changes to the COVID-19 vaccination strategy. She shared that the last NIU Convocation Center mass vaccination clinic was held on June 16 and that the last mass vaccination clinic in the community was held at DeKalb High School on the same date. Ms. Graves also summarized the community-level outreach events where vaccine was offered.

## **FINANCIAL DATA**

On a motion by Jessica Harrill seconded by Anita Zurbrugg, the Financial Statements for the months of April, May and June 2021 were approved. Motion carried.

On a motion by Jessica Harrill seconded by Anita Zurbrugg, the claims for the months of June and July 2021 were approved. Motion carried.

## **OLD BUSINESS**

## **NEW BUSINESS**

### **1. Board of Health Roles and Responsibilities**

Mrs. Gonzalez provided an overview of the Board of Health Orientation timing and summarized the items covered during each orientation session. By request of Patricia Faivre, Mrs. Gonzalez provided clarification as it relates to the process of appointing new Board members. Mrs. Gonzalez suggested that the Board consider taking the Open Meetings Act (OMA) training on an annual basis versus taking it only one time upon appointment. Jessica Harrill updated the Board on the currently availability of the online OMA training and shared a potential alternative resource. Dr. Block suggested that we discuss further and make any related motions at the September Board meeting. Jessica Harrill agreed to look into training options and report back at the September meeting. Mrs. Gonzalez agreed to reach out to DeKalb County States Attorney's Office to determine if they will offer an annual FOIA/OMA training. Patricia Faivre asked if when orientations are held if they could be open to all members. Jessica Harrill clarified that if orientation sessions included more than two members, that the session would need to be posted as a public meeting under the Open Meetings Act.

Dr. Block suggested that the Board consider topics for Board of Health Trainings. Mrs. Gonzalez indicated that trainings could be conducted either in a special meeting format or as part of the regular scheduled Board meetings. Board members shared initial thoughts on topics for training sessions. Mrs. Gonzalez will add item to September Board of Health Meeting Agenda.

Mrs. Gonzalez shared information on how the DCHD Annual Report is generated, the process for Board review of the report and how the report is distributed publicly. Mrs. Gonzalez provided some options for changes to the process of generating, approving and distributing the Annual Report and suggested that items be reviewed when Bylaws are reviewed.

Mrs. Gonzalez indicated that there is a need to review and update the current Board of Health Bylaws and asked that the Board determine a process for review and revisions. Dr. Block recommended that the Board look at determine a process for review rather than looking at the content as a first step. Mrs. Gonzalez stated that she would send the Bylaws out to all members so they can review prior to the next meeting. Mrs. Gonzalez stated that currently the two-member Bylaws Committee includes Jessica Harrill and Dr. Englehart. Jessica Harrill and Anita Zurbrugg indicated that they would have interest in assisting with the review process. A plan for the review and update to the bylaws will be discussed at the September 2021 meeting.

### **EXECUTIVE SESSION**

At 7:51 pm, Dr. Stromborg moved, seconded by Patricia Faivre, to enter into Executive Session for the purpose of discussing Employment Matters, under Subsection Number 21, all of Section 2 (c) of the Open Meetings Act.

At 8:22 pm, Dr. Block moved to enter back into open session.


On a motion by Dr. Breuer, seconded by Anita Zurbrugg, the approval of the temporary adjustment of hours for the identified COVID-19 exempt positions from 37.5 to 40 from August 1, 2021 through December 31, 2021. Motion carried.

### **CORRESPONDENCE AND NEWS**

As noted.

### **ADJOURNMENT**

On a motion by Dr Breuer seconded by Anita Zurbrugg, the Board of Health adjourned at 8:24 pm. Motion carried.

  
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Lizy Garcia, Secretary  
DeKalb County Board of Health